

Clinton Township Sewerage Authority
Meeting Minutes—March 5, 2020

Chairman Krommenhoek called the meeting to order at 6:01 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Daniel McTiernan. Also present were C. Gregory Watts, Attorney, Roger Parr, Operator, Meliss Paulus, Administrator and Beth Konkle, Administrative Assistant. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

February 6, 2020 – Open and Closed Sessions

A motion was made by Katrin Glode-Sethna and seconded by Michael Maurer to approve the open and closed session minutes of the February 6, 2020 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Abstain
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Public Comment

There was no one from the public in attendance.

Old Business/Current Business

Capacity Requests

Ms. Paulus stated no formal requests have been received.

The reservation agreement for Block 70, Lot 7 was signed and returned with the 25% of the connection fee by Clinton Point North Partnership. It can now be executed by CTSA Chairman Krommenhoek. Chairman Krommenhoek moved and Michael Maurer seconded the motion to authorize the CTSA Chairman to execute the Agreement for Reservation of 400 gallons per day/2 EDUs for Block 70, Lot 7. There being no further discussion, the roll was called.

Resolution #22-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

Michael Maurer	Yes
Daniel McTiernan	Did not vote

Pending Connections

- 6 West St. – Old Municipal Building

Chairman Krommenhoek moved and Edward Schneider seconded the motion to authorize the endorsement of the Treatment Works Application for 6 West St. There being no further discussion, the roll was called.

Resolution #23-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Capital Budget Plan

There was nothing new to report or discuss.

Town of Clinton Treatment Cost Litigation

This was discussed in Executive session.

Preventative Maintenance Program

There was nothing new to report or discuss.

Clinton Twp. COAH – Willows at Annandale

There were emails exchanged regarding the requirement of a licensed operator for this privately owned collection system. According to the residency guidelines, a licensed operator will not be required. Ms. Paulus was informed by Mr. Wright, Clinton Township Building Inspector, there are flows from this property and TCOs will be issued soon. Mrs. Wohlleb informed the project manager the system had to be cleaned and videoed prior to flowing into our system. Ms. Paulus was directed to send an email requesting contact information for this development.

Stem Pump Station

Mr. Parr reported the building is set in place and the equipment is operational. There was an issue with the generator transfer switch that was discovered during a power outage on February 7th. This required emergency service by P3. Initially, the actuator was recommended to be replaced at a cost of \$1,748.69. P3 proposed replacement of the throw rod at a cost of \$614.23. Peter Geiger moved and Chairman Krommenhoek seconded the motion to approve payment to P3 Generator Services in the amount of

\$1,748.69 for the emergency replacement of the actuator and \$614.23 for the replacement of the throw rod at the Stem pump station. There being no further discussion, the roll was called.

Resolution #24-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

Mr. Parr reported the flow meter at Beaver Brook 3 was cleaned, flushed, and inspected. Before and after cleaning, the flow continually displayed 120 gpm, regardless if there is 8 gpm or 20 gpm going through the pipe. He submitted a recommendation to replace it with a Transit Time Meter (quote \$4,211.69) or an Area Velocity Flow Meter (quote pending). Both recommendations will be reviewed.

Comminutors vs. Trash Baskets

No action will be taken at this time.

Country Club Drive Associates

This was discussed in Executive Session.

New Business

Operator's Report

Mr. Parr will be attending the meetings instead of Jim Huntington. He introduced Mike Sorenson, Lead Operator, who will attend the meetings in his absence. The Environmental Joint Insurance Fund performed an audit at the pump stations that have buildings. The two items noted included spill kits for the new buildings. This has been resolved and reported to the EJIF inspector. The Water's Edge pump station Mission Control report noted Pump #2 did not run. NSU found the pumps were not alternating. The control panel was re-set and it is now operating properly. Alarms were received for generator running at Beaver Brook #1 and Hamden Rd. and a high level at DOT. The lead float was hung up on rags causing the pumps to cycle on and off. The wet wells are scheduled to be cleaned next Thursday.

Generator Service Proposals

Proposals were requested for minor and major generator service for 2020. Two proposals were received. P3 Generator Services submitted a proposal in the amount of \$3,626.00 and GenServe in the amount of \$9,665.00. Chairman Krommenhoek moved and Peter Geiger seconded the motion to accept the proposal of P3 Generator Services for major and minor servicing of the Authority's generators during the year of 2020 in the amount of \$3,626.00. There being no further discussion, the roll was called.

Resolution #25-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Emergency Contractors for 2020

Proposals for Emergency Contractors for 2020 were received. The Authority believes all three proposals are fair and reasonable. Chairman Krommenhoek moved and Peter Geiger seconded the motion to accept the proposals for emergency contractor services from Toby Barkman Excavating, Inc., Pumping Services, Inc., and Natural Systems Utilities for the year 2020. There being no further discussion, the roll was called.

Resolution #26-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Vouchers

Katrin Glode-Sethna moved and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Executive Session

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing the litigation with the Town of Clinton and Country Club Drive Associates. No action is anticipated to be taken upon entering open session. Katrin Glode-Sethna moved and Edward Schneider seconded a motion to enter executive session at 6:35 p.m. for the purposes of discussing litigation with the Town of Clinton and Country Club Drive Associates. The motion passed unanimously.

Open Session

Peter Geiger moved and Chairman Krommenhoek seconded a motion to close executive session and enter open session at 6:52 p.m. The motion passed unanimously.

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 6:53 p.m.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman