

Clinton Township Sewerage Authority
Meeting Minutes—December 3, 2020

Chairman Krommenhoek called the meeting to order at 6:32 p.m. Members present were Peter Geiger (via zoom), Edward Schneider, Katrin Glode-Sethna (via zoom), Michael Maurer and Daniel McTiernan. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb, Engineer (via zoom), Roger Parr, NSU operator (via zoom), Brian Mullay, Council Liaison (via zoom), Tara Stokes, Clerk (via zoom), and Meliss Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Minutes

November 5, 2020 – Open and Closed Sessions

Edward Schneider moved and Michael Maurer seconded the motion to approve the open and closed session minutes of the November 5, 2020 meeting. There being no further discussion, the roll was called.

| | |
|---------------------|--------------|
| Steven Krommenhoek | Yes |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Michael Maurer | Yes |
| Daniel McTiernan | Did not vote |

Public Comment – None

Old Business/Current Business

Capacity Requests

Mr. Ted Bayer, P.E., Bayer-Risse Engineering, Inc. was present to discuss his client's request for capacity for 1707 Route 31 South. This is a gas station and rest stop with a coffee shop currently served by a 1,000-gallon septic system. The request was for 1,600 gpd. The CTSA does not have capacity available to fulfill this request. Mr. Bayer was made aware of privately owned capacity and will be provided contact information. (Mr. Bayer left the meeting at 6:48 p.m.)

Pending Connections

- **6 West St. – Old Municipal Building**

Mr. Mullay stated the CTSA should be receiving an update to the easement requests.

- 14 Moebus Place

This property is in the Town of Clinton but will flow to Deer Meadow as part of the March 22, 2006 Agreement with the Town of Clinton and the CTSA. An escrow has been established. The required pro-rata share as per the agreement will have to be paid. Mrs. Wohlleb is reviewing the plans to connect and will provide a review letter.

Capital Budget Plan

The replacement of the Hamden Road force main was discussed. Chairman Krommenhoek asked Mrs. Wohlleb send him a clearer copy of the map.

Town of Clinton Treatment Cost Litigation

This will be discussed in Executive Session.

Preventative Maintenance Program

This will include the section of Beaver Avenue which requires notification of the homeowners for access to their backyards and police for traffic control. Center Street will also be cleaned and videoed.

Clinton Twp. COAH

- PIRHL

The developer has been contacted to establish an escrow account.

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

There was nothing new to discuss.

Comminutors vs. Trash Baskets

No action will be taken at this time.

Country Club Drive Associates

This will be discussed in Executive Session.

New Business

Operator's Report

Mr. Parr submitted the monthly report. All stations have been inspected weekly, maintained, and tested. The fallen tree and the rotted tree at the Maple Avenue pump

station have been removed by an unknown source. Maple Avenue had a high-level alarm after a rain event. Apgar was called in to transfer 2,500 gallons of greywater to the DOT pump station. I & I exists and should be identified.

The Stem pump station comminutor motor is expected to be installed by Pumping Services in the next 2 weeks. The flow meter is expected to be delivered by December 15th.

Proposal for the repair of the flow meter transmitter at Beaver Brook #1 is \$2,530 (not including labor) with a lead-time of 14 weeks. A new meter (6") and transmitter is \$6,725 (not including labor) with a lead-time of 3 weeks. It must be an ABB flow meter and the supplier is Applied Analytics. Labor charges are estimated to be \$2,000. It is noted the flow meter be replaced as soon as possible so that sanitary sewage flows can be accurately metered for billing of treatment costs. The Town of Clinton is estimating flows on the high-side for the pump stations where flow meters are not functioning. Chairman Krommenhoek moved and Edward Schneider seconded the motion to accept the quote of \$6,725.00 submitted for the replacement and installation the ABB flow meter at the Beaver Brook #1 pump station contingent upon the Chairman's approval of fair and reasonable labor charges. There being no further discussion, the roll was called.

Resolution #59-2020

| | |
|---------------------|--------------|
| Steven Krommenhoek | Yes |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Michael Maurer | Yes |
| Daniel McTiernan | Did not vote |

(Mr. Parr left the meeting at 7:29 p.m.)

Proposals for snowplowing services for the 2020-2021 winter season were solicited. Only one proposal was received by Samson Concrete & Masonry, LLC. Phillips & Tosco Landscaping and Ragozine's Landscaping declined to submit a proposal. The proposal was discussed and was found to be fair and reasonable. Michael Maurer moved and Edward Schneider seconded the motion to accept the proposal submitted by Samson Concrete & Masonry. There being no further discussion, the roll was called.

Resolution #60-2020

| | |
|---------------------|--------------|
| Steven Krommenhoek | Yes |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Michael Maurer | Yes |
| Daniel McTiernan | Did not vote |

Vouchers

Peter Geiger moved and Katrin Glode-Sethna seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

| | |
|---------------------|--------------------------|
| Steven Krommenhoek | Yes Abstain from ck#7473 |
| Peter Geiger | Yes Abstain from ck#7474 |
| Edward Schneider | Yes Abstain from ck#7476 |
| Katrin Glode-Sethna | Yes Abstain from ck#7475 |
| Michael Maurer | Yes Abstain from ck#7477 |
| Daniel McTiernan | Did not vote |

(Mrs. Wohlleb left the meeting at 7:40 p.m.)

Executive Session

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing litigation with the Town of Clinton, Country Club Drive Associates, and contractual and personnel matters. Action may be taken upon entering open session. Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority went into closed session at 7:41 p.m.

(It is noted Ms. Stokes and Ms. Paulus left the closed session prior to personnel matters being discussed.)

Open Session

Chairman Krommenhoek moved and Edward Schneider seconded a motion to close executive session and enter open session at 8:15 p.m. The motion passed unanimously.

Katrin Glode-Sethna moved and Edward Schneider seconded the motion to award the CTSA Administrator, Meliss Paulus a salary increase of 2.91%, (\$2,100.00) effective January 1, 2021 and a bonus for 2020 in the amount of \$7,500.00. There being no further discussion, the roll was called.

Resolution #61-2020

| | |
|---------------------|--------------|
| Steven Krommenhoek | Yes |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Michael Maurer | Yes |
| Daniel McTiernan | Did not vote |

There being no further business to discuss, Edward Schneider moved and Chairman Krommenhoek seconded the motion to adjourn the meeting. The motion was unanimously passed to adjourn the meeting at 8:17 p.m.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman