

**Clinton Township Sewerage Authority**  
**Meeting Minutes—November 5, 2020**

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger (by telephone), Edward Schneider, Katrin Glode-Sethna (by telephone), Michael Maurer and Daniel McTiernan. Also present were C. Gregory Watts, Attorney, William Colantano Auditor, Jim Huntington (by telephone), Roger Parr (by telephone), NSU operator, Brian Mullay, Council Liaison, Tara Stokes, Clerk and Meliss Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Minutes**

October 1, 2020 – Open and Closed Sessions

Edward Schneider moved and Michael Maurer seconded the motion to approve the open and closed session minutes of the October 1, 2020 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

**Public Comment**

Mr. Walter Wilson and Mr. John Kerwin participated (via telephone) regarding their previous request for capacity for development of 108 Alton Place. The proposed development is a 140-unit, townhouses and apartments, inclusive affordable housing that would require 39,900 gallons per day. The Authority previously denied the request due to the lack of available capacity. Mr. Wilson proceeded to state his opinion as to how the Authority does have capacity for this project. He presented several options. It was noted the Authority would take this under advisement. Mr. Watts stated the Town of Clinton has indicated they have no interest to sell or allocate capacity to the Township or the CTSA due to the unresolved litigation. Mr. Wilson thanked the Authority and requested a response. Both gentlemen left the meeting at 6:51 p.m.

**Old Business/Current Business**

**Capacity Requests**

Ms. Paulus stated no formal requests have been received.

### Pending Connections

- 6 West St. – Old Municipal Building

Mr. Watts spoke with Peter Kosciak, Mott MacDonald engineer, the Township is requesting a smaller easement than the 20 feet the Authority would like. We cannot accept less than 15 feet. Mr. Mullay will follow-up on this.

### Capital Budget Plan

Ms. Paulus noted to keep on the horizon the replacement of the force main on Hamden Road should be considered in the next several years. This is a multi-million-dollar project. Mr. Huntington stated this is transite pipe. Vice-Chairman Geiger stated this is a red-flag for budgeting purposes.

### Town of Clinton Treatment Cost Litigation

This will be discussed in Executive Session.

### Preventative Maintenance Program

This will include the section of Beaver Avenue which requires notification of the homeowners for access to their backyards and possibly police for traffic control.

### Clinton Twp. COAH

- PIRHL

The engineering firm for the planning and design of the sewer infrastructure has been in contact with Ms. Paulus. Mr. Mullay stated the Township has received a one-year extension for the project from the court and have applied for the tax credit finance. This will satisfy round 2.

### Mini Pump Stations

There was nothing new to report or discuss.

### Beaver Brook 3

Mr. Huntington has previously presented several options for the replacement of the malfunctioning flow meter. He was prepared to address any questions to his proposal. Chairman Krommenhoek deferred discussion to a later date.

### Comminutors vs. Trash Baskets

No action will be taken at this time.

### Country Club Drive Associates

This will be discussed in Executive Session.

## 2021 Budget

Mr. Colantano stated the State has approved the 2021 Budget as submitted. Michael Maurer moved and Katrin Glode-Sethna seconded the motion to adopt the 2021 Budget as submitted. There being no further discussion, the roll was called.

### Resolution #53-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

## New Business

### Operator's Report

Mr. Parr submitted the monthly report. All stations have been inspected weekly, maintained, and tested. Flow meters at the Stem and Beaver Brook #1 are malfunctioning. Proposals for replacement have been submitted for approval for the Stem pump station. The flow meter at Beaver Brook #1 has been password protected. An email has been sent to Dave Mess, Town of Clinton, to remove the password or provide it. No response has been received. It is noted the flow meter be replaced as soon as possible so that sanitary sewage flows can be accurately metered. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded the motion to accept the quote of \$8,972.00 submitted for the replacement and installation the ABB flow meter at the Stem pump station. There being no further discussion, the roll was called.

### Resolution #54-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Pumping Services pulled and inspected the Stem comminutor. It is recommended to replace the Reliance motor. Pumping Services provided a quote in the amount of \$10,248.00. A discussion ensued to request other quotes and the urgency nature of replacement of the motor. Chairman Krommenhoek moved and Edward Schneider seconded the motion to accept the proposal of \$10,248.00 from Pumping Services for the replacement and installation of the motor for the Franklin Miller comminutor at the Stem pump station pending receipt of other proposals. There being no further discussion, the roll was called.

Resolution #55-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Additional operator activity included investigating a customer back-up in the vicinity of 21 Lexington and an issue with a manhole lid “jumping” when a vehicle goes over it on Annandale-High Bridge Rd. All manholes were found to be free-flowing on Lexington. The manhole lid and rim were cleared of dirt and realigned to resolve the issue. Alarms were received for Water’s Edge power fault. A replacement battery was purchased and installed. Received high level alarm and power failure alarms at Stem and Beaver Brook #1. It was requested to obtain quotes to reset these alarms remotely to avoid having an operator respond in person.

P3 performed repair service on the generator at the Hamden Rd pump station. This involved replacing belts, hoses, coolant, radiator thermostat and battery.

The Joint Insurance Fund contracted with J.A. Montgomery to perform an inspection. A Loss Control Report was received and reviewed by the Authority. The Administrator and Clerk were directed to address suggestions for improvement as set forth in the report. Chairman Krommenhoek moved and Michael Maurer seconded the motion acknowledging receipt and review of the JIF Inspection report. There being no further discussion, the roll was called.

Resolution #56-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Executive Order No. 190

Mr. Watts withdrew this from the agenda after researching this it was determined this applied only to water not sewer.

Mr. Huntington and Mr. Parr left the meeting at 7:28 p.m.

Vouchers

Edward Schneider moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Chairman Krommenhoek moved and Edward Schneider seconded the motion to approve payment to Power Pool Plus (P3) in the amount of \$2,532.39 for additional service provided outside of the contract to Beaver Brook #1, Deer Meadow, DOT and Hamden Rd. This included replacement of batteries, belts, and hoses. There being no further discussion, the roll was called.

Resolution #57-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Chairman Krommenhoek moved and Edward Schneider seconded the motion to approve payment to Natural Systems Utilities in the amount of \$500.00 for emergency service to unclog a pump at the Mews, replacement of a Ziplink card at DOT in the amount of \$1,179.10, and \$344.90 for the replacement of the HOA switch at Yager for a total of \$2,24.00. There being no further discussion, the roll was called.

Resolution #58-2020

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

**Executive Session**

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing litigation with the Town of Clinton, Country Club Drive Associates, and contractual matters. Action is not anticipated to be taken upon entering open session. Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority went into closed session at 7:38 p.m.

**Open Session**

Chairman Krommenhoek moved and Edward Schneider seconded a motion to close executive session and enter open session at 8:15 p.m. The motion passed unanimously.

There being no further business to discuss, Edward Schneider moved and Chairman Krommenhoek seconded the motion to adjourn the meeting. The motion was unanimously passed to adjourn the meeting at 8:15 p.m.

ATTEST:

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Meliss Paulus, Administrator

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Steven Krommenhoek, Chairman