

**Clinton Township Sewerage Authority**  
**Meeting Minutes—April 1, 2021**

Chairman Krommenhoek called the meeting to order at 6:33 p.m. Members present were Peter Geiger (remotely), Edward Schneider, Katrin Glode-Sethna (remotely), Michael Maurer and Daniel McTiernan. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb (remotely), Engineer, Roger Parr (remotely), Operator, Tara Stokes (remotely), Clerk, and Meliss Paulus, Administrator. Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Minutes**

March 4, 2021 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Michael Maurer to approve the open and closed session minutes of the March 4, 2021 meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

**Public Comment** - None

**Old Business/Current Business**

Capacity Requests

Ms. Paulus stated no formal requests have been received.

Pending Connections

- 6 West St.
- 1728 Route 31
- 248-250 Hamden Rd
- 13 Moebus Place – Block 18, Lot 5
- NJDOT – Beaver Ave. New Garage/Wash Bay

There was nothing new to report or discuss.

- 14 Moebus Place – Yaros

Revised plans were submitted.

Capital Budget Plan

There was nothing new to report or discuss.

Town of Clinton Treatment Cost Litigation

The status of the litigation was discussed in Executive session.

### Preventative Maintenance Program

The next area to clean and TV is the Mews. Mr. Parr will obtain an updated quote.

### Clinton Twp. COAH – PIRHL

Mr. Watts sent the Reservation for Wastewater Treatment Agreement to the attorney. The developer requested some changes to the Reservation Agreement. It was discussed and agreed to honor the request. The revised agreement will be sent.

### Mini Pump Stations

There was nothing new to report or discuss.

### Beaver Brook 3

Mrs. Wohlleb indicated she has drafted a response utilizing some of the information Mr. Huntington provided and will present at the next meeting. Chairman Krommenhoek requested Mrs. Wohlleb discuss with Mr. Parr. Vice-Chairman Geiger requested associated costs be provided.

### Comminutors vs. Trash Baskets

There was nothing new to report or discuss.

### Country Club Drive Associates

This was discussed in Executive Session.

### Maple Ave/Route 641 Infiltration & Inflow

The manhole inspections took place on March 19<sup>th</sup>. The channel in three manholes need to be cleaned. Manhole 138 has a leak where the pipe penetrates the manhole. Further TV investigation should be performed between two manholes in a wet weather event during the nighttime when there is not regular flow. Mott MacDonald can provide this service. Mrs. Wohlleb has the report and will issue a memo in the next couple of days with a quote.

## **New Business**

### Operator's Report

Mr. Parr reported all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Mr. Parr reported the following activities/issues:

- DOT generator block heater failed.
- The Operator reported a strong chlorine smell coming from the wet well at the Mews pump station on March 25<sup>th</sup>.
- A low-level and Pump #1 failure alarm was received from the Water's Edge pump station. The low-level float was faulty and replaced.

Mr. Parr met with Mr. Stem at the car wash. Mr. Stem provided information regarding the collection of debris. In the first half of car wash the water goes to a pit that goes to a 1,000 gallon “septic” tank, a baffle and then to a secondary 1,000-gallon tank for further settling of debris. The water then goes to a filtration system and recycled to be used again. There is an overflow at the secondary tank that goes to the pump station. That is very rare, most is reused. The second half cannot be reused due to the wax and detergent.

Chairman Krommenhoek discussed run times for the pumps and calculations. The distance between the on and off float at NHHS pump station was requested. Mr. Parr will obtain this measurement.

The generator block heater at DOT failed. P3 Generator Service replaced it at a cost of \$341.12. The fuel gauge was also replaced. Chairman Krommenhoek moved and Edward Schneider seconded the motion to the payment to Power Pool Plus in the amount of \$560.42 for the replacement of the block heater and fuel gauge for the DOT pump station generator.

Resolution #42-2021

|                     |              |
|---------------------|--------------|
| Steven Krommenhoek  | Yes          |
| Peter Geiger        | Yes          |
| Edward Schneider    | Yes          |
| Katrin Glode-Sethna | Yes          |
| Michael Maurer      | Yes          |
| Daniel McTiernan    | Did not vote |

Vouchers

Edward Schneider moved and Katrin Glode-Sethna seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

|                     |              |
|---------------------|--------------|
| Steven Krommenhoek  | Yes          |
| Peter Geiger        | Yes          |
| Edward Schneider    | Yes          |
| Katrin Glode-Sethna | Yes          |
| Michael Maurer      | Yes          |
| Daniel McTiernan    | Did not vote |

(Mrs. Wohlleb and Mr. Parr left the meeting prior to closed session.)

Executive Session

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing the litigation with the Town of Clinton and Country Club Drive Associates and personnel matters. Action may be taken upon entering open session. Michael Maurer moved and Edward Schneider seconded a motion to enter executive session at 7:12 p.m. for the purposes of discussing litigation with the Town of Clinton and

Country Club Drive Associates and personnel matters. The motion passed unanimously. It is noted Ms. Stokes left closed session at 7:18 p.m.

**Open Session**

Edward Schneider moved and Chairman Krommenhoek seconded a motion to close executive session and enter open session at 7:35 p.m. The motion passed unanimously.

The Authority reviewed the work performance and progress of Ms. Stokes. She has met or exceeded expectations. Chairman Krommenhoek moved and Mrs. Glode-Sethna seconded the motion to increase Ms. Stokes' annual salary to \$42,000 commencing April 1, 2021. Further salary reviews will be done on an annual basis along with the salary review for the Authority's Administrator. There being no further discussion, the roll was called.

Resolution #43-2021

|                     |              |
|---------------------|--------------|
| Steven Krommenhoek  | Yes          |
| Peter Geiger        | Yes          |
| Edward Schneider    | Yes          |
| Katrin Glode-Sethna | Yes          |
| Michael Maurer      | Yes          |
| Daniel McTiernan    | Did not vote |

There being no further business to discuss, Edward Schneider moved, seconded by Michael Maurer, and unanimously passed the meeting was adjourned at 7:36 p.m.

ATTEST:

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Meliss Paulus, Administrator

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Steven Krommenhoek, Chairman